

GOVERNMENT ENGINEERING COLLEGE BARTONHILL
(Selected under Sub component 1.1 – TEQIP Phase II)

17th Meeting of Board of Governors

Date & Time : 11th August 2016, 10AM

Venue: Conference Hall, GEC Barton Hill

Minutes

Members Present

1. Prof. V. G. Idichandy, Professor Emeritus, IIT Madras, Chennai (Chairman)
2. Prof. K. Kurien Issac, Professor, Aerospace Engineering, IIST, Thiruvananthapuram
3. Dr. K. Vijayakumar, Director of Technical Education
4. Dr. N.Vijayakumar, Professor, Govt. Engineering College Barton Hill
5. Mr. James Joseph, Additional Secretary, Finance Department
6. Mr. Angelose. G. Joint Secertary, Higher Education Department
7. Dr. Shaji Senadhipan, Principal, Govt. Engineering College Barton Hill

Special Invitees

1. Dr. R. Wilbert, TEQIP Coordinator
2. Dr. Jaya.V, HoD, Civil Engineering Department
3. Dr. S. Anil Lal, HoD, Mechanical Engineering Department
4. Dr. Dinesh Pai, HoD, Electrical & Electronics Engg: Department
5. Dr. V. Suresh Babu, HoD, Electronics & Communication Engg: Department
6. Prof. Anjana. K.R. HoD, Information Technology Department
7. Prof. Kiran C.J, Nodal officer, Civil Works
8. Prof. Balu John, Nodal officer, Procurement
9. Prof. K.L. Sreekumar, Nodal Officer, Monitoring Committee
10. Mr. Sathya Raj, Supdt: Finance, GECBH
11. Mr. Baiju Rajan, Nodal officer, Finance

Meeting was started at 10am with Prof. V.G. Idichandy on the chair. Hon'ble Chairman welcomed the members and called the meeting to order. Thereafter he introduced and welcomed the new Director (Principal). The leave of absence of Prof. Gangadharan.K.V and Dr.K.C.C. Nair due to pre-occupations was approved by the Chairman. Chairman highlighted the good and strong initiatives of



Dr. B.Anil, the former director in transforming the institution in all aspects of its functions. The Board appreciated all his efforts in this regard.

Dr.Shaji Senadhipan made a brief presentation over the highlights of major activities of the institution during the period after the last BoG meeting. The chairman appreciated the efforts taken by the Principal and the faculty team for improving the academic ambience of this institution. Prof. K. Kurien Issac pointed out that this institution has become the most preferred institution among the other institutions in the State and also opined that the good practices being followed here are worthy of mention.

The agenda items were taken for discussion one by one and the following decisions were taken.

BG 17.1 Confirmation of the minutes of the 16th meeting of BoG held on 30th March 2016

The Board of Governors had confirmed the minutes after the chairman's declaration that no comments were received on the minutes circulated.

BG 17.2 Action taken - Reporting of

Action taken based on the 16th meeting was presented by Dr. Shaji Senadhipan, Principal. It was suggested that for the item No.16.7, the status of application received for students projects should have been mentioned. The BoG noted the progress made on various matters..

BG 17.3 Status of TEQIP activities – Reporting of

The Status of TEQIP activities as on 11th August 2016 was presented by Dr. Shaji Senadhipan. BoG reviewed the activities and Prof. Kurien Issac mentioned that the efforts being taken by both faculty and staff are commendable and congratulated the Principal for coordinating the various activities. Dr. K. Vijayakumar mentioned that the TEQIP project is about to close by the end of October 2016 and asked to chart out the activities on war-foot basis by coordinating Heads of various Departments and the Nodal officers of TEQIP. Mr. James Joseph pointed out that the delay in advance settlement will attract penal provisions as per the financial management rule of the Government and asked to take steps to complete the formalities of it at the earliest. Chairman asked the Director to issue circular among the staff and faculty to settle all the pending advances within one month and directed to get assistance from Mr. Satya Raj and Mr. Baiju Rajan of the office for settling the cases. BoG ratified all the programs carried out under different heads.



BG 17.4 Nomination of new BoG member in place of Prof. S.Sheela-Approval

Dr.Shaji Senadhipan presented that Dr Anil Lal, HoD, ME had been nominated by the College Council to the BoG in place of Prof. S.Sheela who retired on 31.03.2016. BoG reviewed the profile of Dr. S.Anil Lal and approved his nomination. Thus Dr. S.Anil Lal was inducted to the BoG as member.

BG 17.5 Conduct of International Conference-Budget, Venue and International Delegates-Approval

BoG reviewed the proposal and the detailed budget submitted for the R&D theme based International Conference on Information System, Energy, Environment and Safety- Emerging Scenarios (ISEES-2016) together with the pre-conference workshop during September 2016. BoG ratified the executive committee's decision of sanctioning of Rupees Five lakhs as advance to the conference. Prof.Kurien Issac suggested for bringing more clarity on the theme of the conference by adding more details on the web site. Also he suggested to include the details of expected internal revenue generation in the budget estimate of this conference. The general view of the board was that the proposed budget estimate for Rupees Twenty Five lakhs fell short of its genuineness since it did not show the internal income generation details. It was also pointed out that the amounts shown under many heads were little bit exorbitant and needed revision. The BoG in principle agreed to go ahead with the proposed international conference. The Board also suggested to resubmit the budget estimate after incorporating the changes mentioned in line with the guidelines given by SPFU and the BoG chairman was authorised to approve the revised estimate after its verification and also to issue sanction to release further advance upon requirement. Board also approved the venue (Mascot Hotel) and the panel of invited speakers (Dr. Jacob Aruldas & Dr.Beena Sukumaran) from abroad.

BG 17.6 Conduct of National Conference- Budget -Approval

BoG reviewed the proposal and observed that the program is very much needed to animate the student's thought process in research and developmental activities. BoG in principle approved the conduct of the program and ratified the decision of the Executive Committee in sanctioning the advance amount of Rupees Three lakhs. BoG pointed out that the budget estimate for Rupees Ten lakhs is little bit exorbitant and it needs revision. Board suggested to resubmit the budget estimate after incorporating changes in respect of estimates under different heads in line with the probable number of participants in the program. Board authorised the Chairman to review the revised



estimate and to approve it. He was also authorised to issue sanction for release of further advance upon requirement.

BG 17.7 Conduct of R &D Workshop on Net Work Security-Approval

BoG reviewed the proposal and Prof. Kurien Issac asked for clarity on the R&D connectivity with the program. Subsequently Prof. Anjana told that this conference aims at giving an exposure to the state of the art technologies prevailing in the present day scenario and also the research trends occurring on redefining the Net Work Security systems. BoG approved the budget estimate submitted for Rs.65,500/- (Sixty Five thousand and Five hundred). Dr. K. Vijayakumar asked the HoDs to abide by the TEQIP guidelines in spending of expenditures and strongly emphasised the consequences of disallowances, if any made by the statutory audit.

BG 17.8 Financial assistance to students undergoing internships in industry-Approval

BoG observed that the amount for financial assistance in respect to travel limiting to sleeper class in trains, lodging limiting to Rs.350/day and food limiting to Rs.150/day is reasonable and approved the proposal. BoG also decided that Director can exercise his discretionary powers to raise the ceiling for the lodging and food of students undergoing internship training in metropolitan cities. BoG also opined that no financial assistance be given against registration fee.

BG.17.9 Procurement of additional items-Approval

BoG approved the procurement initiated and asked to take steps for payment as soon as the items are received.

BG.17.10 Hiring the service of an experienced person for TEQIP office –Approval

Dr. K. Vijayakumar pointed out that sanctioning additional post does not come under the purview of the BoG. It was also stated that only three staff members viz MIS Officer (BTech/MCA), Clerk-cum-Accountant (B.com with Tally) and Data Entry Operator (Diploma) are permissible as per the guidelines formulated in the State Steering Committee. BoG did not approve the proposal and asked the HoDs and Nodal Officers for the coordinated efforts in running TEQIP office activities.

BG.17.11 Annual report on institutional performance-Approval

BoG members opined that the suggestions on the Annual Report presented shall be put forward in the next meeting.

BG.17.12 Self-assessment report of performance of BoG – Approval regarding

The report submitted was examined and approved by BoG

A handwritten signature in black ink, appearing to be 'L. G.', is located at the bottom left of the page.

