

Minutes of Eighth Meeting of the Board of Governors (Under TEQIP Phase II)

Date :17th December, 2013

Venue : Conference Hall

Time :10.30 am

GECBH

Members Present :

1. **Prof. V. G. Idichandy**
Professor Emeritus, IIT Chennai,
(Chairperson)
2. **Prof. KurianIssac,**
Senior Prof. & Head, Dept. Aerospace Engineering,
IIST, Trivandrum
3. **Dr. V. Gopakumar,**
Director, SPFU
4. **Prof. N. Madhu**
Deputy Director, DTE
5. **Sri. Surendran. K.K,**
Deputy Secretary, Finance Department, GoK.
6. **Sri. M Sherif,**
Additional Secretary, Higher Education Department, GoK.
7. **Prof. (Dr) R. Sathikumar,**
Principal, GECBH
8. **Dr. Jayaprakash,**
Coordinator, TEQIP
9. **Dr. G. Ramachandran,**
BoG Member
10. **Dr. N. Vijayakumar**
BoG Member
11. **Prof. Sheela. S**
HoD, EEE

12. Dr. Bindu Kumar. K
HoD, ME

13. Prof. Sathibhai.
HoD, IT

14. Dr. Girija. K
Nodal Officer, R & D

15. Dr. Dorothy. A
Nodal Officer, Academic

Meeting started with a silent prayer. Prof. V. G. Idichandy, Chairman in his introductory note congratulated authorities for good progress on TEQIP activities.

Principal in his remarks briefed about the actions taken in connection with decisions taken in the 7thBOG and the major activities happened after last BoG.

Decisions Taken:

1. Committee reviewed action taken on the previous meeting minutes and the decisions taken by the authorities on the decision. Committee approved the previous minutes.
2. Based on the minutes of the previous meeting, the coordinator TEQIP has informed the BoG that a request has already sent to Government through SPFU for including Dr. K.C. Chandrasekharan Nair, TIE, Technopark as a BoG member.
3. The enhancement of the salary of Clerk cum Junior Accountant of the institute under TEQIP – II: A request has already been sent to the Director, SPFU for the enhancement of salary. Since the salary has been fixed by Government order no enhancement of salary is possible. Hence the BoG decided not to proceed with the request.
4. The Coordinator TEQIP reported the meeting that the Principal has entrusted Mrs. Josna. V. R, Assistant Professor, IT and Mrs. Gijimole. M, Computer Programmer, IT as the in charge of college website and is working well.

5. Coordinator reported about the proposal for sending students for Internship IIT's and other leading institutions. The Principal ensured the maximum participation from students for doing the internship programmes.
6. The Coordinator informed that Statistics regarding conduct of in house short term training programmes and remedial classes and details regarding external faculty/ resource persons has been Included in the presentation by the respective HoD.
7. The following reports were placed in front of the committee
 - a) Activity report of TEQIP – II
 - b) Preliminary report prepared by the institutional BoG members on self review on good governance
 - c) Preparation of Governance Development Plan

Committee discussed these reports except report on Preparation of Governance Development Plan in detail and approved the reports with minor corrections. Coordinator will incorporate these corrections and modified report will be send to the BoG Members. Due to shortage of time report on Preparation of Governance Development Plan was deferred to next meeting.
8. Committee ratified/approved the air travel made by the faculty members for attending various training programmes/ conferences/workshops/meetings within India. Faculty members whose air travel approved/ratified are as follows:

SI No.	Name of the Faculty/ Staff	Programme	Date
1	Mr. Remesh. S, Assistant Professor, ME	MATLAB Programming, NITTR, Chandigar	25 -29, November 2013
2	Dr. Jayaprakash. P, Professor, EEE Mr. Vinod. V, Assistant Professor, EEE Mr. Ansarudeen. H, Assistant Professor, EEE Mr. Jaijith. M. B, Assistant Professor, EEE	Workshop on “Power System Protection” at CPRI Bangalore	18 - 21, November 2013

3	Dr. N. Vijayakumar, Professor, ECE	FDP on “e-Governance: Issues & Challenges”, National Productivity Council, Port Blair	06-10, January 2014
4	Mr. Anoop SKM, Assistant Professor, IT	Introductory Meet on “Quality Enhancement in Engineering Education” , New Delhi	18 th November 2013
5	Mr. Ansarudeen. H, Assistant Professor, EEE	Short Term Course on “Application of Renewable Energy Sources”, IIT Delhi	11 -17, December 2013
6	Smt. Sindhu. N, Assistant Professor, ECE	IT Enabled Knowledge Management, ASCI Hyderabad	16-19 Dec,2013
7	Mr. Anoop SKM, Assistant Professor, IT	Introductory Meet on “Quality Enhancement in Engineering Education” , New Delhi	18 th November 2013

9. The Committee approved of the request for foreign travel proposal submitted by Dr. Biji Jacob, Associate Professor, ECE for attending at IET International Conference on Power Electronics, Machines and Drives, PEMD 2014, Manchester, UK
10. Granting per diem allowance for international travel as per Govt. of India rates: Since this does not require any approval from BoG, the same was not discussed.
11. The Coordinator reported about the status of fund position as on 30.11.2013. A fund utilization status for the allotted **400 Lakh** were also presented. The Coordinator also reported that in addition to the allotted an amount of **Rs. 146.53 Lakh** already Committed (Purchase order sent). Coordinator reported that due to non-availability of funds, there has been severe pressure from the side of the vendors who has already supplied items. The Committee requested SPFU Director to consider this matter seriously and do necessary steps to release the funds immediately.

- 12.** The Coordinator informed about the Status of faculty position, ongoing Construction projects, New PG/UG programs, Accreditation status of the UG programs as on 01 - 12 - 2013. The committee satisfied with the current status of the institute.
- 13.** A report on Remedial Classes conducted and the Result Analysis were also presented in front of the committee.
- 14.** The HoD's of EEE, ECE and IT presented the achievements, activities, the details of the labs set up/ modernized under TEQIP fund, the details of the items purchased under TEQIP, future plan and the result analysis of the respective department.

The meeting ended at 2.30 PM.



Prof. V. G. Idichandy,
CHAIRPERSON