

Minutes of Sixth Meeting of the Board of Governors

(Under TEQIP Phase II)

Date :22nd June, 2012

Venue : Conference Hall

Time :11 am

GECBH

Members Present :

1. **Prof. (Dr) V. G. Idichandy**
Professor Emeritus
(Former Deputy Director, IIT Madras)
Dept. of Ocean Engineering, IIT Madras
(Chairman)
2. **Prof. (Dr) Kurian Issac,**
Senior Prof. & Head, Dept. Aerospace Engineering,
IIST, Trivandrum
3. **Shri. Madhu. N**
Deputy Director, Director of Technical Education
4. **Smt. R S PushpaKumari,**
Additional Secretary, Finance Department, GoK.
5. **Prof. (Dr) R. Sathikumar,**
Principal, GECBH
6. **Dr. Jayaprakash.P**
Coordinator, TEQIP
7. **Dr. G. Ramachandran,**
Coordinator Finance, TEQIP
8. **Dr. Dorothy. A**
Academic Coordinator, TEQIP

Meeting started with a silent prayer. Prof. V. G. Idichandy, Chairman in his introductory note congratulated former principal Dr. S. Sheela for her sincere effort to bring the institution in the present status in her short tenure. Chairman also congratulated authorities for good progress on TEQIP activities. The chairman expressed his happiness in knowing that the IAS topper of this year is the alumni of this institution.

The Principal in his remarks informed the meeting that the institution is in the third position among the TEQIP institutions in terms of utilization of funds. The Principal briefed about the actions taken in connection with decisions taken in the 5th BOG and the major activities happened after last BoG.

Review of the Minutes of the last BoG:

1. BoG discussed the decision taken on 5th meeting to look at the possibility of changing IT branch to CS branch. Prof. Kurian Issac suggested that such a decision should be made only after considering the consequences of such a change on the faculty and students. After the discussion, the meeting decided to treat the matter as closed.
2. The meeting decided to follow the procedure stipulated by SPFU regarding the foreign travel of the faculty for attending the conference/seminar/training.

Review of the Activity Report of TEQIP – II of the institution:

1. Prof. Kurian Isaac suggested that the technical staff should also be given training under faculty/ staff development programme. Prof. Kurian Isaac also suggested that the Industry Institute Interaction should facilitate collaborative work with industries.
2. The Principal and TEQIP Coordinator explained about the student support activities conducted in the institution. The Chairman suggested to start a skill development center at the college managed by the students to promote research and skill development activities.
3. The Chairman suggested that the service of the M.Tech students can be utilized for academic activities.
4. Prof. Kurian Isaac suggested that online lectures be made available for students.

5. The Chairman suggested that the experts be invited to the college for training students enabling them to participate various competitions like robotics. An alumnus of IIT Madras Mr. Vivek, has experience in training students and his service can be made use in the college.
6. The Chairman also emphasized the need for equipping students to qualify in GATE exams.

The committee approved the activity report of the institution.

Decisions Taken

1. The Committee approved the revised procurement plan.
2. The committee ratified the training programmes attended by the following faculty/ staff organized by non-Governmental organizations:
 - I. Dr. Dorothy. A, ECE; Project Management
 - II. Smt. Arlene Davidson, EEE; Matlab and Simulink for Control Design
 - III. Shri. Anu Mohamed, ECE; Antenna Design
 - IV. Shri. Nithanandan, AO, Shri. Christy, SS and Shri. Mansoor. A, JS;; RTI Act
3. The committee approved the following proposals from faculty for undergoing training programmes:
 - i. Shri. Gopakumar. S and Shri. Santhoshkumar. S.V; “Robotics” conducted by Silicon Microsystems, Bangalore
 - ii. Shri. Harish. T.V, Shri. Santhoshkumar S V and Shri. Ganesh J; “ASNT -NDT-L-II Certification in Magnetic Particle Testing, Penetrant Testing and Ultrasonic Testing” conducted by Qualimations, Thiruvananthapuram
4. The committee approved the guidelines for conducting Finishing School. The committee also approved the ongoing finishing school programme.
5. The committee approved the plan for conducting the in-house training programme/remedial classes/bridge courses/IIC activities/placement training programmes/ faculty staff development programmes for the period July 2013 to December 2013.

6. The committee approved the proposal for introducing seed money for faculty and students for undertaking research projects and a research committee was constituted for the purpose with the following suggestions:
 - Guidelines for sanctioning the project under this scheme should be clearly defined and should be approved by BoG.
 - Include at least one external expert in the field of research in the proposed Research Committee.
7. The committee approved the appointment of a senior staff in the TEQIP office.
8. The TEQIP Coordinator informed the BoG about the unwillingness of Dr. Subrata Sanyal to be a member of BoG. The BoG suggested taking up the matter with the Government to initiate the appointment of a new BoG member. The committee decided the new member to be from an industry / Research organization.
9. The committee approved the change in the TEQIP – II academic Nodal Officer in the institution.
10. The committee approved the guidelines for conducting placement oriented training programmes in par with conducting Finishing School.
11. Students shall be permitted to undergo training programmes in Government organizations during holidays and the expenditure can be met from TEQIP – II fund. Wide publicity must be given about availability of fund in TEQIP –II for undergoing such training programmes.

The meeting ended at 2 PM.



Prof. V. G. Idichandy,
CHAIRMAN